



ORDINARY COUNCIL MINUTES

MINUTES OF THE ORDINARY COUNCIL MEETING OF WESTLAND DISTRICT COUNCIL HELD IN THE COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM ON THURSDAY 23 JULY 2020 COMMENCING AT 1 PM.

1. KARAKIA TĪMATANGA OPENING KARAKIA

Opening Karakia was read by Kw Madgwick

2. MEMBERS PRESENT

Chairperson	His Worship the Mayor	
Members	Cr Carruthers (Deputy)	
	Cr Davidson	Cr Hart
	Cr Hartshorne	Cr Kennedy
	Cr Keogan (via zoom)	Cr Martin
	Cr Neale (via zoom)	Kw Madgwick
	Kw Tumahai	

NGĀ WHAKAPAAHA APOLOGIES

Kw F. Tumahai (for lateness)
Cr L. Martin (leaving the meeting early)

Moved Cr Hart, seconded Cr Kennedy and **Resolved** that the apologies from Kw Tumahai and Cr Martin be received and accepted.

Councillor Keogan was unable to participate in the full meeting due to technical difficulties with connectivity.

STAFF PRESENT

S. Bastion, Chief Executive; T. Cook, Regulatory Services Manager; L. Crichton, Group Manager; Corporate Services; F. Scadden, Planning and Customer Services Manager; L. Sparks, Group Manager District Assets; D. Maitland, Executive Assistant; E. Rae, Strategy and Communications Advisor; M. Smith, Committee Secretary.

3. WHAKAPUAKITANGA WHAIPĀNGA DECLARATIONS OF INTEREST

The Interest Register had been circulated via Microsoft Teams and was available on the Council table. There were no changes to the Interest Register noted.

4. **NGĀ TAKE WHAWHATI TATA KĀORE I TE RĀRANGI TAKE URGENT ITEMS NOT ON THE AGENDA**

There were no urgent items of business not on the Council Agenda.

5. **NGĀ MENETI O TE HUI KAUNIHERA MINUTES OF MEETINGS**

- The Minutes of the 24 March 2020 Emergency Council Meeting had been circulated to the Mayor and Councillors separately via Microsoft Teams.

Moved Deputy Mayor Carruthers, seconded Cr Martin and **Resolved** that the Minutes of the Emergency Council Meeting, held on the 24 March 2020 be confirmed as a true and correct record of the meeting.

- The Minutes of the 25 June 2020 Ordinary Council Meeting had been circulated to the Mayor and Councillors separately via Microsoft Teams.

Moved Cr Kennedy, seconded Cr Hart and **Resolved** that the Minutes of the Ordinary Council Meeting, held on the 25 June 2020 be confirmed as a true and correct record of the meeting.

- The Minutes of the 30 June 2020 Extraordinary Council Meeting had been circulated to the Mayor and Councillors separately via Microsoft Teams.

Moved Cr Davidson, seconded Cr Kennedy and **Resolved** that the Minutes of the Extraordinary Council Meeting, held on the 30 June 2020 be confirmed as a true and correct record of the meeting.

6. **ACTION LIST**

Kw Tumahai attended the meeting at 1.04pm.

Cr Keogan was unable to participate in the remainder of the meeting due to internet connectivity issues and did not return.

The Chief Executive spoke to the Action List and provided the following updates:

- **Kaniere School** – Council Engineers are working on a solution for road crossing near the Kaniere School. Transportation Manager has placed the order for the electronic signs to be installed. The footpath construction will follow the installation of the signs and being coordinated with the local fibre network installation in the area.
- **Speed Limits** – Public consultation to formally adopting any speed limit changes into the revised bylaw are to be part of the submissions process being part of the Long Term Plan Amendment consultation.
- **Transfer of Pensioner Housing to Destination Westland** – Work with the Chief Executive of Destination Westland and the Westland Holdings

Limited board on future pensioner housing strategy. Consultant scope received for the work. Destination Westland Board has requested their CEO seek further consultant proposals to ensure due diligence. The scope of the work has been defined, tightened up, and has been sent out to the consultants for review. The Board of Westland Holdings Limited will oversee the work with council and it will come to council for consideration and signing off.

- **Carnegie Building Project** – Applications lodged with Lotteries and Regional Culture and Heritage Fund completed. A report to the Capital Projects and Tenders committee on 12 May 2020 resolved to hold any further works until funding application decisions. Lotteries have declined the application. The application to the Culture and Heritage Fund is still under review.
- **Fox Landfill** – A Provincial Growth Fund (PGF) funding application has been submitted for the Fox Landfill Project. Council is awaiting a formal contract for the allocated funding for 'shovel ready' infrastructure projects as announced. The PGF Funding application is supporting the relocation of the landfill material to Butlers Landfill plus funding to do a final sweep of Fox River for any visible remaining material. This was project accepted and announced, awaiting the contract for signing.
- **Iwi representation around the Council Table** – Response received from the Department of Internal Affairs (DIA). Further discussions to be completed on next steps.
 - Cr Martin raised the possibility that this topic be raised as a Remit to LGNZ as part of the 2021 LGNZ AGM.

Moved Cr Hartshorne, seconded Cr Davidson and **Resolved** that the updated Action List be received.

7. **NGĀ TĀPAETANGA PRESENTATIONS**

- **Te Tai o Poutini Plan**

Jo Armstrong, Project Manager Te Tai Poutini Plan; Edith Bretherton, Senior Planner for West Coast Regional Council and Lois Easton, Principal Planner from West Coast Regional Council attended the meeting and gave a presentation regarding the following:

- Genesis of Te Tai o Poutini Plan
- Decision Making
- Ways Te Tai o Poutini Plan will Benefit the West Coast
- What the Plan will cover
- Zoning Issues for Westland
- Natural Hazards
- Plan Changes to Westland Plan

Moved Cr Hartshorne, seconded Cr Davidson and **Resolved** that:

- a) The report be received
- b) Council nominates Deputy Mayor Carruthers as an alternate member on the Te Tai o Poutini Plan committee and that the Chairperson of the Committee be advised of the same.

- **3 Waters Update**

Chris Purchas, Senior Consultant from Tonkin and Taylor gave a presentation on the West Coast 3-Waters – Westland DC Briefing. The presentation covered the following:

- The Project Outline
- Current situation – New Zealand
- Current situation – West Coast
- Objectives for 3-Waters service delivery
- Challenges for the 3-Waters service delivery

The Chief Executive also spoke to presentation.

Moved Cr Kennedy, seconded Cr Davidson and **Resolved** that the presentation from Chris Purchase, Senior Planner at Tonkin & Taylor, and the Chief Executive be received.

8. PŪRONGO KAIMAHI STAFF REPORTS

- **Hokitika Freshwater Management**

The Planning and Customer Services Manager spoke to this item and advised the purpose of this report is to consider the delegation of a representative to attend and represent Westland District Council's views at the Hokitika Freshwater Management Unit Committee (FMU).

His Worship the Mayor sought input from the Councillors on representation on the Freshwater Management Committee. Cr Neale indicated her support as being the representative.

Moved Deputy Mayor Carruthers, seconded Cr Davidson and **Resolved** that Council appoints Cr Neale as the representative for the Hokitika Freshwater Management Unit Committee (FMU).

- **LGNZ Remits**

The Chief Executive spoke to this item and advised the purpose of this report is to seek endorsement of suitable LGNZ remits. The remits already have

endorsement from at least five other councils before being submitted to Local Government New Zealand's (LGNZ) Annual General Meeting (AGM).

Councillors provided their input into whether they supported the remits as tabled.

Cr Martin left the meeting at 2.27 pm and did not return.

Moved Cr Hartshorne, seconded Cr Davidson and **Resolved** that:

- A) Council receive the report
- B) Council support the endorsement of remits 1, 2, 3, 4, 5, 6, 8, 9, 10, 11 (with the exception of Remit number 7) being submitted to the Local Government New Zealand Annual General Meeting on the 21 August 2020 and instruct the Chief Executive (CE) to convey it to Local Government New Zealand (LGNZ).

9. KA MATATAPU TE WHAKATAUNGA I TE TŪMATANUI RESOLUTION TO GO INTO PUBLIC EXCLUDED

(to consider and adopt confidential items)

Moved Cr Hart, seconded Cr Kennedy and **Resolved** that Council confirm that the public were excluded from the meeting in accordance with Section 48, Local Government Official Information and Meetings Act 1987 at 2.36pm.

The general subject of the matters to be considered while the public are excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of the resolution are as follows:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1.	Confidential Minutes – 25 June 2020	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)
2.	Confidential Minutes – 30 June 2020	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)

3.	Westland Holding Limited Report	Good reasons to withhold exist under Section 7	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason or withholding exists. Section 48(1)(a)
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This resolution is made in reliance on sections 48(1)(a) and (d) of the Local Government Official Information and Meetings Act 1987 and the particular interests or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item No.	Interest
1,2	Protect the privacy of natural persons, including that of deceased natural persons (Section 7(2)(a))
1,2,3	Protect information where the making available of the information: (i) would disclose a trade secret; and (ii) would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information (Schedule 7(2)(b)).
1,2,3	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))

Moved Cr Hartshorne, seconded Cr Hart and **Resolved** that the business conducted in the 'Public Excluded Section' be confirmed and accordingly, the meeting went back to the open part of the meeting at 3.25 pm.

The meeting concluded with a discussion regarding freedom camping in South Westland, particularly in relation to Dochertys Creek.

His Worship the Mayor and Chief Executive advised that they will raise this matter with New Zealand Transport Agency (NZTA). Southern Ward Councillors will discuss potential volunteers to monitor freedom camping areas during the off-season.

**DATE OF NEXT ORDINARY COUNCIL MEETING – 27 AUGUST 2020
COUNCIL CHAMBERS, 36 WELD STREET, HOKITIKA AND VIA ZOOM**

MEETING CLOSED AT 3.43 PM

Confirmed by:



Mayor Bruce Smith
Chair

Date: 27.08.20